



## **Digital Department Internship**

The American Battlefield Trust (ABT), the nation's premier battlefield land preservation organization, offers paid part-time internships to students interested in history and conservation. Interns will be part-time and expected to work 15 hours per week. This internship can be completed either on-site at our Washington, D.C. office, fully remote, or a hybrid of the two. Internships are initially slated for 3-4 months, but successful candidates may be able to arrange for varied tenures. While we strive to accommodate the schedules of qualified candidates, the selection process is competitive, and organizational staffing needs are consideration criteria.

**Digital Department Intern responsibilities will consist of, but are not limited to, the following:**

- Writing and editing social copy for ABT's social platforms
- Creating digital assets for our social platforms and our website
- Researching social media trends and brainstorming ways to integrate them into our social media strategy with our social media manager
- Supporting the digital team with simple administrative tasks

**Qualified candidates will be/have:**

- A commitment to the mission of the American Battlefield Trust and a genuine interest in history and preservation
- Enrolled in a college-level history, social science, or related field
- Self-motivated, detail-oriented individuals with superior written, verbal and organizational skills
- Excellent computer skills with experience using Microsoft Office
- The ability to work independently and with coworkers on collaborative projects
- The ability to work well under pressure and with deadlines

Staff members will contact those candidates we select for interviews. We regret that due to the volume of submissions, we may not be able to respond personally to all applicants. No calls, please.

Application packages should contain a cover letter, resume, and two writing samples (no more than five pages; excerpts welcome). Please submit applications to [digitalresumes@battlefields.org](mailto:digitalresumes@battlefields.org) with "Digital Department Internship" in the subject line.

The American Battlefield Trust is an Equal Opportunity Employer.